

Subject: Re: District Committee Reports Due
From: himeadow@verizon.net
Date: 2/24/2020, 9:08 AM
To: adjutant@16dvalegion.org

New Post committee no report

Thank you

-----Original Message-----

From: 16th District Adjutant <adjutant@16dvalegion.org>
To: John Carty <cartjj2003@yahoo.com>
Sent: Sat, Feb 22, 2020 2:14 pm
Subject: Re: District Committee Reports Due

Team,

It is time to submit your written reports for the Spring Conference. Please email me your current report which should contain a report of your Committee Activities from October 1, 2019 through February 29, 2020 to include the number of hours you and your Committee have expended directly related to your Committee efforts. Your report should also include a list of planned activities taking place from May 1, 2020 through June 30, 2020. If you do not have a format for your report that is required by Department (i.e., Legion Riders), you can use the paragraph format suggested below or use the attached form.

Committee assignments we have on record are:



Suggested format:

Name of Committee; Name of Committee Chair; Number of Volunteers; Number of: Volunteer Hours, Activities/Meetings, Mileage, Unreimbursed Expenses, Reimbursed Expenses from 16th District Funds, Funds raised for the 16th District.

Activity summary for the period covered (what did you do and when).

Scheduled activity for the next period (what you will be doing before the next Conference/Convention).

Important suspense/event dates should be highlighted.

Please try to have these completed by March 4 so they can be prepared in time for the Fall Conference.

Ziggy

Carroll "Ziggy" Levison, SDV
Adjutant, 16th District
Department of Virginia
The American Legion



Cell: 540-359-2202

Email: adjutant@16dvalegion.org

Web: www.16dvalegion.org

Facebook: www.facebook.com/alva16th/

Are you eligible to join the American Legion? Learn more at: <https://16dvalegion.org>

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Position	Name
Americanism	Jim Brock
Athletic	Vacant
American Legion Riders (ALR)	Matt Matyuf
Boys State	Robert Yowell
Children And Youth	Vacant
Const & By-Laws	John Hess
Credentials	John Ward
Foreign Relations	Charlie King
Junior Law Cadet	Mark A. Stein
Junior Shooting Sports	Vacant
Legislative	Michael Wilson
Membership	Theresa "Terri" Puckett
National Security	Vacant
New Post	Robert "Bob" Brady
Nominating	John Ward
Oratorical	Theresa "Terri" Puckett
(PR) Media & Communication	Carroll "Ziggy" Levison
Rehabilitation (VA&R & VAVS)	Steve Botello
Resolutions	John Hess
Sons of the American Legion	John Ward
Blood Donor	Carroll "Ziggy" Levison
JROTC Drill	Danny Goolsby

— Attachments: _____

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