

**INSTRUCTIONS FOR COMPLETING
2023-2024 POST AMERICANISM
NARRATIVE REPORT**

TO POST AMERICANISM CHAIRMAN:

The Americanism Program of the American Legion gives recognition and support to the ideals and principles of individual and combined post programs that promote Americanism in general. It also embraces our overall commitment and involvement in our communities and schools.

- 1) Before filling out and completing this narrative form, please be sure that your section of the **CONSOLIDATED POST REPORT FORM** has been completed. **THE FORM IS DUE TO DEPARTMENT HEADQUARTERS NOT LATER THAN 17 May 2024.** Please note that the numbers in parenthesis on the Consolidated Post Report coincide with the numbers on the Americanism report as an aid in filling out both reports.
- 2) **Do not attach** this narrative report to the Post Consolidated Report. It is intended for the use of the Department Americanism Committee in determining Post Americanism awards and for substantiating to National Headquarters that our Department has attained 100 percent Americanism narrative reporting for the 2023-2024 Legion year.
- 3) In order to make your total report more effective, please make the following appropriate copies of this form after completing:
 - A) Original Copy to Department Americanism Chairman listed on the report at the bottom
 - B) One copy to your District Americanism Chairman
 - C) One copy for your Post's records

REMEMBER: Please mail the original to the Americanism Chairman whose address is at the bottom of this sheet as well as at the bottom of the Americanism Narrative Report so that it arrives by the **due date of May 17, 2024**. If you update and would like to submit to the Americanism Chairman via email, the email address is legionjon@cox.net Thank You.

MAIL or EMAIL THIS FORM TO BE RECEIVED BY DUE DATE OF **MAY 17, 2024**, TO:

The American Legion
Department of Virginia
John Schenk, Americanism Chairman
1708 Commonwealth Avenue
Richmond, VA 23230-3700
legionjohn@cox.net

**THE AMERICAN LEGION
DEPARTMENT OF VIRGINIA
POST AMERICANISM AWARDS**

DUE TO DEPART HEADQUARTERS NOT LATER THAN MAY 17, 2024

Please list your Post's Americanism activities for the past 12 months. There are six (6) Post size categories to be considered for these Americanism Awards. Your post membership on April 30, 20xx is what determines the size category you will compete in. A trophy will be awarded to a Post in each category with the most outstanding Americanism program based primarily on this report and as supported by the Americanism portion of the Consolidated Report. Please use the numbers in parenthesis in this report to help fill out the Consolidated Post Report. You must complete the membership information as noted below.

POST NO. _____ **DISTRICT** _____ **DATE** _____

NUMBER OF POST MEMBERS AS OF APRIL 30, 2024: _____

AMERICANISM (the below relates to the numbered items on the CPR):

53 # _____ **Boys State:** no. of boys
Sponsored **54 \$** _____ **Boys State:**
cost to post

55 \$ _____ **American Legion Legacy Scholarship:** amt donated

56 _____ (y/n) participates in **Citizenship/Naturalization** activities

57 # _____ **Baseball:** American Legion **58 \$** _____ cost of baseball team
Baseball team sponsored

59 _____ (y/n) **other athletic teams** **60 \$** _____ cost of other teams
sponsored

61 _____ (y/n) **Scouting:** sponsors **62 #** _____ no. of youths in
scout unit(s) Legion Scouting
63 \$ _____ donated to scouting
activities

64 _____ (y/n) **Oratorical Contest:** **65 #** _____ no. of local Oratorical
sponsored local contest contestants
66 \$ _____ **Oratorical** cost to post

67 _____ (y/n) participates in **School** **68 #** _____ no. of awards
Award Program presented

69 _____ (y/n) **American Education** **70 \$** _____ cost of American
Week **Education Week**

71 # _____ no. of scholarships awarded **72 \$** _____ cost of scholarship
awards

73 _____ (y/n) **Vets in the Classroom** **74 \$** _____ Vets in the Classroom
cost to post

Participates in: (Yes or No)

75 _____ **Flag Day**

76 _____ **Get Out
The Vote**

77 _____ **Veterans
Day**

78 _____ **Memorial
Day**

79 _____ **Legion
Birthday**

80 _____ **4 Chaplain
Sunday**

Community Service hours are obtained for all volunteer hours performed by post members. Examples besides The American Legion include church, Coast Guard Auxiliary, Rotary, Lions Club, Kiwanis, volunteering at school, etc. All service hour time is counted when away from home or business, this includes travel time. An example is Spring Conference. If you attend from noon on Friday and arrive home at noon on Sunday, there is 48 hours of community service. The cost to the post is calculated at \$25.00/community service hour. There may be other costs to post that pertains to community service as well that should be included.

81 _____ **Community Service:**
Estimated no. of hours

82 \$ _____ **Community Service**
cost to post

83 # _____ **Jr Shooting**
Club Sports Prog:
no. of clubs

84 # _____ no. of youth
youth involved

85 \$ _____
cost to post

86 _____ (y/n) **Youth Cadet**
Law Enforcement

87 _____ no. of youths
involved

88 \$ _____
cost to post

89 _____ (y/n) participates in **National Day of Prayer**

For all programs that this Post participated in, please list mileage or cost of transportation and postage for each program. Please attach additional sheets or narrative if necessary.

NOTE: IF YOUR POST EXCELLED IN ANY OF THE PROGRAMS LISTED IN THIS REPORT, YOU MAY SUBMIT A NARRATIVE FORM LETTER AND ATTACH IT TO THIS REPORT.

IF YOUR POST HAD AMERICANISM OR COMMUNITY PROGRAMS NOT LISTED IN THIS REPORT THAT YOU FEEL SHOULD BE CONSIDERED BY THE AMERICANISM COMMITTEE, PLEASE SUBMIT THEM IN NARRATIVE FORM AND ATTACH TO THIS REPORT. PLEASE INCLUDE THE NUMBER OF HOURS AND TOTAL COST TO THE POST.

Signature of Post Adjutant

Signature of Post Commander

Name of Post Americanism Chairman: _____